

Board of Directors Meeting December 2, 2005

Attendees: Glenn Bottomley, Barry Forbes, Brian Crowder, Bernie Deneke, Mike Bumbaco, Paul Johnson (ODU Chapter President), Rashid Abramov (ODU Chapter Treasurer), Pamela Majumdar (ODU Student)

Business (Action items are shown in **bold**)

1. Minutes of past meetings – No comments were received. October and November BOD Meeting Minutes were approved.
2. Budget Reports – Barry presented the October and November 2005 budget reports. In the November budget report, Barry will move the expense for Dwight Farmer’s lunch from the Discretionary Fund to the Government Engineer category and will move the Katrina money to the Contingency Fund category. Barry is investigating transferring the ASCE accounts from BB&T to another bank. SunTrust requires only one signature card while several other banks required multiple signature cards. Barry recommended we keep most of the money in a money market account. The BOD voted in favor of moving all BB&T accounts to SunTrust. SunTrust will come to the next ASCE BOD meeting to get signatures. Brian stated that all Certificates of Deposit are now cashed out.
3. Technical Seminars – Brian is focusing in on the structural seminar. It will include hurricane resistant structures and risk mitigation. **We are still collecting potential topics for the second seminar.** Hurricane (FEMA) flood mapping and LEED were mentioned. Glenn did not receive a response from Mike Barbachem regarding a storm water seminar.
4. Luncheons – The January 18th luncheon with Ken Scott/Jack Harper speaking on the Norfolk Airport Expansion is scheduled. **Edwin will confirm the speaker and arrangements. Glenn will monitor the progress of the Third Tunnel PPTA. If and when VDOT awards the contract, we should be able to line up a speaker.** The Virginia Beach Convention Center Site Construction and the Norfolk Light Rail were mentioned as possible future presentations. ***The next ASCE luncheon after January is April 12, 2006. Edwin is the contact for luncheon topics/speakers.***

Committees

1. Awards – **Mike will advertise “ASCE is now accepting nominations for Government Engineer of the Year Award” in the Joint Societies newsletter. The BOD members should email nominations for awards to Mike. Bernie will ask Dave Basco if he has any recommendations. Brian will send the nomination form to Mike. Mike will work with ECHR to present awards at the February luncheon.**
2. Educational Outreach – Frank is continuing to recruit volunteers and needs a committee chair for the West Point Bridge Competition, ASCE will team with VSPE (Bobby Cummings, 455-5800). **Mike Bumbaco will ask Bobby Cummings to call Frank to discuss.** In addition, Frank needs help with representatives to attend career fairs. Frank has the ASCE board and the BOD agreed it should be set up at the seminars and luncheons. **Carter will help out with school talks and career fairs.** Frank will post upcoming events on the website calendar. Currently, Frank is helping with the concrete canoe competition.
3. Government Relations – Pamela is interested in being the Government Relations committee chairperson. Pamela works part-time at the Hampton Roads Chamber of Commerce, works with the State Legislature, and is a member of the League of Women Voters. Pamela will be attending the General Assembly sessions this year. Brian asked Pamela to subscribe to the ASCE Key Alert website

and pass on ASCE National Government news and State legislative news to Ryan Delo for publication in the Joint Societies newsletter. Brian also asked Pamela to consider contacting the ASCE Section Government Relations Coordinator, John Schuler (VDOT C.O. Bridges). Glenn asked Pamela to also consider becoming an advocate for the Transportation and other Branch Report Cards. This committee should emphasize interacting with the legislative side of the government.

4. Public Relations – Carter was not present. Glenn reported the status of the SPAG grant. ASCE national indicated the initial SPAG grant reimbursement request was stated to be incomplete at the time of submission. Glenn to request **Carter to pursue status.**
5. History and Heritage – No report.
6. Membership and Newsletter Database – **Bernie will check the latest Joint Societies database against the ASCE database and update it.**
7. Student Chapter – Rachid gave the Student Chapter Report. The chapter is doing well. They are meeting every other week. The Steel Bridge Competition is in its final stages of development. Eight students are dedicated to the competition. Just last week the steel supplier backed off on its promise to provide free steel. However, this was due to a 2,500 pound request added on to the original request. **Bernie will call Saul at the steel supplier to request the steel only for the Bridge Competition. The students are still looking for an on-campus location to fabricate and assemble the steel bridge.** Four students are working on the Concrete Canoe competition. The canoe will be constructed at F&R's labs, as offered by Frank at the November meeting. Barry mentioned that the mentorship program is going well. Jared Hudson and James are helping with the program. Glenn suggested creating a database that would help match mentors to mentees. **Paul will add the student chapter meetings to the Norfolk Branch website.**
8. Branch calendar- **Glenn will add the VSPE and ECHR events to the ASCE Norfolk Branch Calendar.**
9. Younger Members Committee – **Paul will ask Gary Schafran to suggest student volunteers for the January 26th ODU Basketball Game. Christina will target to have fliers ready by December 16th. Todd of PB will provide guidance with the basketball game.** Four students are going to the YMC. Barry gave Paul a \$50 check for registration. It was mentioned that the YMC committee is requesting a \$1,000 sponsorship from each of the ASCE branches. **Glenn will respond to this requesting stating that there is no money in our budget for this.** Christina is pursuing a community service/community involvement event. Possibly Habitat for Humanity, **Ryan will contact to see what is available.**
10. Order of the Engineer – No report.
11. Website – No report.
12. Diversity – No report.
13. Programs – See item 4 under Business at the beginning of these minutes.
14. Report Card Committee – **Brian is finalizing the full report card and will post it soon. He also will check the web activity and report on it next month. Glenn will send a response to the VDOT Hampton Roads District Administrator addressing his comments.** Glenn is still looking for a person to be the chairperson for a Standing Report Card Committee. The standing committee would update the Transportation Report Card annually and would expand into other report cards, such as water resources. The presentation that Glenn made needs to be modified for presentation to local citizen and other grass routes groups. **Brian will add advocacy tools to the web site and will update the e-mail addresses and other contact information for local legislators. Carter will continue to follow up with “Grass Roots” presentations.**

15. Hurricane Katrina Relief- The branch donation of \$1,500 was sent to the American Red Cross. **Ryan will announce the \$1,500 donation in the Joint Societies Newsletter. A statement to the effect “Your support of the ASCE Norfolk Branch luncheons and seminars helps us do charitable work like this. Thank you.”**
16. Committee Opportunities- **Glenn will continue to issue the flyer for Current Opportunities in the ASCE Norfolk Branch.** He thanked Pamela for offering her help.

The meeting was adjourned at 1:30 p.m. The next meeting will be on Friday, January 6, 2006 at noon at the Norfolk office of Parsons Brinkerhoff.

Respectfully submitted,

Mike Bumbaco, PE and Ryan Delo, PE (497-4123, rdelo@rkkengineers.com)