

**Meeting Minutes
Board of Directors Meeting
Friday, February 11th, 2011
Location: PB – Norfolk, VA**

**Attendees: Tim Anderson, Brian Barna, Katrina Mader, Peter
Jonna, David Pezza, Josh Tomblin, Orion English**

Business:

1. Minutes of past meeting (Brian Barna) – January Minutes distributed and approved.
2. Budget Report/Account Summary (Tim Anderson)
 - a. October – Previously approved with revisions.
 - b. November – We still need to identify source of \$6,979.50 SunTrust deposit. Vote on budget has been tabled until this issue is resolved.
 - c. December – Region IV expenses were moved to January budget. Basketball income will be in February budget. December budget was approved.
 - d. January – The budget is currently missing income from EVRAC and Eventbrite from hockey game. This will be entered in future budget. **Peter to provide income from Eventbrite, Andy to confirm our sponsorship agreement with EVRAC was a 50/50 split prior to sending invoice.** January budget was approved.

Committees:

1. **Awards** (Mike Bumbaco)
 - There were no nominees for the Government Engineer of the Year award this year. Therefore, we will offer to pay for this year's ECHR Banquet registration for last year's GEOY winner Phil Hubbard. Phil paid his own way last year.
 - ECHR Banquet – ASCE will sponsor Christina Ammens and a friend to go, as well as Josh and Brian.
 - Tidewater Science Fair – Amount of the award for Best Civil Engineering Project was not determined or voted upon. **We will review email discussion on this topic to determine the amount of the award.**
2. **Educational Outreach** (Tim Anderson)
 - Tim wishes to step down as head of this committee due to the time commitment of being the Treasurer and NAVFAC Forum chair. Katrina and Orion expressed interest in helping with this committee. So far, we are mostly getting interest generated from elementary schools. Ideally, we would be attending career days at secondary schools.
3. **Seminars/Webinars** – (Christina Ammens / Orion English)
 - No update
4. **Government Relations** (Josh Tomblin)
 - Josh expressed the need to come up with a SPAG template for requesting funds from National for Government Relations events. Our SPAG template should be uniform with Richmond's.
 - The Legislative Fly-In will be 3/29-3/31. David Pezza is going. Applications are due today (2/11); Josh will apply today.
5. **Public Relations** (David Powell)
 - David submitted an article on the flooding in Australia to the Joint Societies Newsletter.
6. **History and Heritage** (Brian Barna)
 - Glenn spoke to his contacts at VDOT and reports that they are not excited about the project to recognize the Hampton Roads Bridge-Tunnel as a Civil Engineering landmark and would not support it. Glenn recommends that we consider nominating the Coleman Bridge as a landmark instead.

7. **Transportation Committee** (Glenn Bottomley)
 - No Report
8. **NAVFAC Forum Committee** (Tim Anderson)
 - The date for the NAVFAC Forum has been set as June 30, with an icebreaker event on June 29. ASCE, SAME, and NAVFAC are co-hosting the event. Tim will be acting as the ASCE representative; Josh will act as the NAVFAC representative.
9. **Membership and Newsletter Database** (Josh Tomblin)
 - Please add David Pezza (damp1950@gmail.com) to the BOD distribution list.
10. **Student Chapter** (Gary Schafran / Andrew Pakla)
 - The speaking agenda is full. Dave Plum spoke to them last week about his water resources project in Haiti. The Chapter is gearing up for the April design competitions. Meetings are held every 2nd and 4th Thursday of the month, 11:30-12:30.
11. **Younger Members Committee** (Andy Pinkstaff)
 - Next social event is a pool tournament at Q-Masters, Saturday, February 26, 1 pm. The price is \$20 per table per hour, so the overall price will be based number of attendees to determine how many tables we need. This event will be set up in Eventbrite soon. We have ordered a small ASCE Norfolk banner for use for this and other social events.
12. **Website** (Katrina Mader):
 - The redesign effort entering its final stage. This is our last chance to make comments for website revisions. **Katrina will send an email of review comments to Alex.**
 - We will ask Alex if he can meet with us to explain how to add and edit website content once his design is complete and the website is live. This meeting will include a few Board members who will do the majority of website editing and will be separate from the regularly scheduled Board meeting.
13. **Miscellaneous/Ongoing Efforts**
 - a 2011 WSBL Regions 1,2,4 & 5
 - b Newsletter articles –Will need articles by last week of month to Jim Holland at Holland@pbworld.com
 - c ECHR Banquet (Feb 25th)

Next Meeting: March 11, 2011– **LOCATION PB** – Norfolk, VA